

Information received from queries raised regarding Party in the Park

Q - Councillors asked for copies of the Public Liability, temporary event licence and music licence to be forwarded to me

A - OF COURSE, PLEASE CAN YOU ADVISE THE PROCEDURE FOR THIS PERTAINING TO YOUR LOCAL AUTHORITY AS ALL PAPERWORK HAS BEEN PROVIDED BY YOURSELVES UP TO NOW

AW response - You'll need to contact Pendle Borough Council for all of these. Temp event notice information:

https://www.pendle.gov.uk/info/20061/alcohol_and_entertainment_licences/132/temporary_event_notices

Q - Could you please confirm that you have checked that each trade stand has their own public liability insurance and risk assessment

A - TRADER PLI CERTIFICATES ARE PROVIDED AT THE TIME OF BOOKING (UP TO £2M) AND INSTRUCTED TO CARRY OUT THEIR OWN RA - Great, thank you.

Q - Councillors also asked how vehicles will access the site to deliver their goods to their stands

A - IT IS PROPOSED THAT TRADERS WILL USE THE CAR PARK AND CARRY EQUIPMENT TO THEIR PITCH - WE WILL HAVE PEOPLE ON HAND TO ASSIST. Thank you

Q - Also, nearer to the time, Councillors would like to see a copy of your site plan.

A -NOTED

Confirmed the café tenant:

* Councillors have asked me to confirm that any additional waste that would need collecting will be at your cost;

* The park will be inspected prior to the event and again following it. Any remedial works that would need to be completed will be at your expense;

* Councillors asked for a copy of the Waste Management Plan;