



TRAWDEN FOREST
PARISH COUNCIL

Minutes of the Meeting held on Monday 1st July 2024

Meeting started 7.00pm

Present

Chairman Barry Hodgson

Councillor Ann Holmes

Councillor Andrea Beswick

Clerk Adele Waddington

Councillor Mark Watts

Councillor David Barritt

Councillor Jonathan Wiggins

Councillor Philippa Osborne

Councillor Eleanor Jolley

Also in attendance: County Councillor Jenny Purcell

Apologies accepted from: Councillor Malcolm Pate, Borough Councillor Sarah Cockburn-Price

Minutes - It was resolved that the Minutes of the Meeting held on the 4th June 2024 be signed by the Chairman as a true and accurate record.

Declaration of Interest – None

County Councillors Report

- CClr Purcell has a meeting with the Highways Department on 11th July, but it was resolved that the Clerk write to Angie Ridgwell, the Chief Executive of Lancashire County Council to raise a complaint about the number of outstanding issues and the amount of time the Parish Council is waiting for resolution on matters raised with them.
- The sinking of Cotton Tree Lane was raised again. There have been remedial repairs where the worst bits of the sinking road have been filled with tarmac, but it appears to be sinking again already. Cllr Hodgson has spoken to the contractors for United Utilities who advise that the culvert that runs under this road is not draining water from the Rough, but from Standroyd Drive and the terraces behind Keighley Road. They confirm that there has been an issue which has caused erosion underneath the road. A tube has been put down the faulty drain and blown up to resolve the issue. There is another section that needs to same treatment in order to repair the issues.
- CClr Purcell confirmed that the tarmacked pavement is a temporary repair and the paving slabs will be re-installed.
- No progress has been made on the suggestion of using land at Trawden Road for additional parking, the Aisled Barn at Wycoller, the wall at Spring Garden Villas, the leaking trough at Gladstone Terrace, the double yellow lines at Hollin Hall, the egress at Boulsworth Drive and the parking issues at the top of Church Street. The Clerk confirmed that she had received information that the debris from the fallen parts of wall on Coal Pit Lane have been removed and Lancashire County Council are investigating who the walls belong to so that they can be repaired by the owner.
- CClr Purcell advised that Phil Durnell has now retired and his replacement has commenced the role.

Borough Councillors Update/ Colne and District Committee

Cllr S Cockburn-Price was unable to attend the meeting.

Community Centre Trustees update

The Chair of Trustees gave a written report to the Clerk which included; Dave Webber was elected as Vice Chair of trustees; Library booking out system trial is ongoing, the library now closes at 5pm on weekdays, 4pm on Saturdays and 3pm on Sundays. This was done mainly to counter anti-social behaviour but also based on the observation that very few genuine library users come in at those times. Shop volunteers will allow access

09/2024

after those times should a customer wish to return to look for books, the kitchen in the library and shop building is now only open to volunteers and staff members. This is for food hygiene reasons. Cups for use in the library are now kept by the coffee machine in the shop; the Keeping East Lancashire in the Picture project being run by Lancashire Records Office is going to digitise the photos of old Trawden that are held in the library. Gillian Greenwood may also be involved; trustees have approved expenditure to improve the data cabling onsite. This should hopefully result in better internet access across the site; a beer and music festival is being held at the community centre on 12th - 14th July. There will be an outdoor acoustic stage during the day; the groundworks to the rear of the library/shop have been completed and look great. The Trustees thank the Parish Council for agreeing to part-fund this project,

Residents Issues – Two residents attended the meeting regarding their planning application.

Allotment Update – Nick Elliott was unable to attend the meeting. This will be re-scheduled.

Trawden in Bloom

- Budget figures noted.
- Councillors agreed to part-fund lunch for the North West in Bloom judges. The Clerk will order and pay for the items and Cllr Hodgson will collect. The Clerk asked Cllr Hodgson to attend the lunch on behalf of the Parish Council.
- New allotment for Trawden in Bloom off Back Lane – It was resolved that the draft agreement should include a site plan, description of where the allotment plot is located, the size of the plot available and to either re-draft item 2e or remove as it is not relevant to the Parish Council. The Clerk will request these changes and once these have been received, it was resolved that the Clerk would sign the document on behalf of the Parish Council and pay the rental invoice upon receipt.

Clerks update

- Councillors noted the Clerks Report.

Ball Grove

- Councillors noted the minutes from the Friends of Ball Grove Annual General Meeting.
- Cllr Jolley will look at the café lease for the next meeting – no progress.
- Councillors noted that the Friends of Ball Grove will suggest what fruit trees to purchase so that the Clerk can cost and apply for the grant from Lancashire County Council.
- It was felt that the goal posts suggested on the report would not be suitable. The Clerk to do more research and bring to the next meeting.
- It was resolved that the request from Lancashire County Council's Children Family Wellbeing Directorate for holding activities on Ball Grove on 2 days during the school summer holidays be approved.
- Councillors noted that the repairs and maintenance to be carried out by Leo Brightly have been completed.
- It was resolved that the Clerk would order the new closed top bin for outside of the café to replace the one that is rotting.
- It was resolved that the Clerk send a thank you to the group who volunteered and attended on 8th June 2024.
- It was resolved that the Parish Council would pay the mileage allowance for a representative from Friends of Ball Grove to attend the Green Flag prize giving ceremony in York on 18th July.
- It was resolved that the Clerk ask the café tenant to move any vehicles, after unloading and use the parking bays on the car parks.
- It was resolved that a sign be created for the top of the road access to the lake side encouraging pedestrians to use the established path at the opposite side of the car park instead of the access road.

Launch event for NHP

- Cllr Osborne to create A5 flyers for the promotion of this project. The Clerk will leave some hard copies in the library and put on social media and the website when available.

Map of the Parish - ongoing.

10th Anniversary Celebrations of the Trawden Community Centre CIO

- Cllr Hodgson advised that golf putting, Baggo and Plat the Rat would be available. Cllr Jolley will see what other games she may have as well.
- It was resolved that the Parish Council would donate £50 to the event. The Clerk to confirm to the Charity.

Policies

It was resolved that the Publication Scheme and Training and Development policies be adopted. The Clerk to amend the CCTV policy to detail that a new key switch is to be installed so it cannot be accidentally switched off again. Once this has been included, the Clerk will publish.

Bus Terminus – Lanehouse Lane

It was resolved that the Clerk would ask Lancashire County Council to replace any areas of tarmac abutting the turning circle with stone as we are in a conservation area.

Asbestos at Allotments

It was resolved that the Clerk would contact WR Asbestos services, as a matter of urgency to the asbestos on the allotments removed.

Recreation Ground Transfer

Cllr Osborne has received an email from Trawden Celtic who are eager to push any transfer forward. Now that the Clerk has received information from Pendle Borough Council, a meeting will be called with the user groups to see if they are still interested in creating the constituted management committee.

Grot Spot Walk

Cllr Barritt has undertaken the most recent walk as it was originally called off due to the inclement weather. The points raised have been actioned by the Clerk. Report to follow at the August meeting. Cllr Barritt advised that he is happy to undertake these investigative walks going forward.

Planning Applications

APPLICATION: 24/0338/FUL. PROPOSAL: Full: Conversion of existing dwelling into 2 separate dwellings. AT: Slack Laithe Farm Hollin Hall Trawden. It was resolved that Councillors had no objections to the proposals within this application and a comment would be made to ensure the septic tank was large enough.

APPLICATION: 24/0328/HHO. PROPOSAL: Full: Raise existing ridge line, insertion of dormer windows to front and rear roof slopes, erection of a two storey extension to east elevation, porch to front, extension to existing garage with balustrade and external steps above, timber boundary fence and widening of vehicular access. AT: Brynmoor Skipton Road Trawden. It was resolved that Councillors had no objections to the proposals within this application.

APPLICATION: 24/0395/FUL. PROPOSAL: Full: Demolition of existing semi-derelict three-storey dwelling, garages and other outbuildings and construction of two-storey replacement dwelling and detached garage. AT: Old Chelsea House Clogg Heads Trawden. It was resolved that Councillors had no objections to the proposals within this application.

The Clerk advised that the appeal for the 5 detached properties at Green Meadow had been dismissed at appeal.

Correspondence

- Councillors noted that the container has been erected at the Recreation Ground and the thanks from Trawden Celtic Football Club for the financial support for this project.

11/2024

Items for Councillors to note – no discussion required

Parish Council Vacancy- No applications received as yet. Cllr Hodgson asked Councillors to encourage residents to apply.

Volunteers' Week – Councillors thanked the Clerk for sending the thank you posts to the Voluntary Groups.

Tree Inspection – Councillors noted that the Clerk has instructed Bowlan Tree Consultancy to carry out the tree survey at a cost of £865.

Finance

- Councillors noted the first quarter budget situation.
- Councillors noted that the payment from Lancashire County Council for the footpaths and biodiversity schemes has been received.
- It was resolved that Cllr's Holmes, Osborne and Barritt would be added to the bank signatories with immediate effect.

It was resolved that the following payments be made:

Clerk's expenses – Mileage	£35.75
Lengthsman hours for June	£450.50
Andrew Crawshaw – Grass Cutting Contract	£350
Andrew Crawshaw – repair of Muck Spreader (paid)	£240
SEFE Energy – gas for Ball Grove (paid)	£153.81
SEFE Energy – gas for Ball Grove (paid)	£133.00

Meeting closed 9pm.

Next meeting Monday 5th August 2024 - commencing at 7.00pm at Trawden Forest Community Centre, Church Street.

12/2024

