



## Minutes of the Meeting held on Monday 13<sup>th</sup> January 2025

### **Present**

Clerk Adele Waddington

Councillor Andrea Beswick

Councillor Philippa Osborne

Councillor Eleanor Jolley

Chairman Barry Hodgson

Councillor Jonathan Wiggins

Councillor Mark Watts

Councillor David Barritt

Councillor Lester Spencer

Councillor Ann Holmes

**Also in attendance:** County Councillor Jenny Purcell

**Apologies accepted from:** Councillor Malcolm Pate, Borough Councillor Sarah Cockburn-Price

**Minutes** - It was resolved that the Minutes of the Meeting held on the 3<sup>rd</sup> December 2024 be signed by the Chairman as a true and accurate record.

**Declaration of Interest** – None

### **County Councillors Report**

- Councillors noted the response from Lancashire County Council the outstanding issues and the offer to meet with Councillor Hodgson to look at the water issues on Burnley Road. The trough at Gladstone Terrace will be looked at, again; the request for use of land at the end of Trawden Road for parking needs to be raised with the Property Group.
- Councillor Purcell advised that she has raised concerns over gritting in the area, whilst the heavy snow and ice was present recently.
- The Clerk will write to Matt Townsend for updates on the two projects; double yellow lines and implementation of a 20mph zone.
- The Clerk to ask Councillor Purcell to pursue updates regarding the Aisled Barn at Wycoller and ask if it is possible for a survey of grit bins to be done, to ensure they are mapped correctly.

### **Borough Councillors Update/ Colne and District Committee**

- Cllr S Cockburn-Price was unable to attend the meeting but sent the Clerk a written update. The planning application for the four properties at Green Meadow were refused by Colne and District Committee last week; The 20-mph report post the Traffic Liaison Committee was discussed. The borough councillors advise that the parish council prioritise pushing for the new yellow lines, but not the 20-mph zone, as it is unenforceable.

### **Community Centre Trustees update**

Councillors noted the update received from the Chair of Trustees which included: 'there's no update on the post office. We were advised not to pursue in December due to it being such a busy time. We'll be actively following this up now; the next shop AGM on Friday 24th January. The AGM for the whole charity will hopefully follow in February but no date has yet been set; planning permission for the larger fuel store and moving the bike racks has been received this week. Thanks to the PC for their support on this; there were no attendees at the Coffee with a Cop session in December but the PCSOs are willing to return and try it again. We will publicise better and hopefully get people coming forward.'

**Residents Issues** - No residents attended the meeting

### **Trawden in Bloom**

- Budget figures noted.
- Cllr Barritt advised that the next meeting of the group is to take place on 14<sup>th</sup> January.

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### **Ball Grove**

- The Clerk thanked those Councillors who participated in the orchard planting. Councillors noted this.
- Cllr Hodgson will install the new 'No parking' signs near to the building.
- Councillors noted the data from the recent consultation.
- Cllr Hodgson reported that the new dog bin, near to the café, has now been replaced. The Clerk waits to hear whether Colne and District Committee approved to fund half of the cost of this.
- Councillors noted the response received from Neil Watson regarding Biodiversity Net Gain. Councillors need to keep this opportunity in mind with future planning applications.
- Councillors noted and thanked the Clerk for her efforts regarding the Grounds Maintenance Tender and that she has advised all applicants whether they have been successful or not.
- Councillors noted that the Clerk has asked Leo Brightley to repair the potholes on the car parking area and access, near to the lake.
- Councillors noted that the Management Plan is under review and will be presented, for approval, at the February meeting and that if they see any required changes, these will be advised to the Clerk by 20<sup>th</sup> January.

### **Updating the Neighbourhood Plan**

It was resolved that the relaunch would be held on 16<sup>th</sup> April 2025 in the library. The Clerk to contact the consultants again and gauge their interest in the project.

### **Christmas Lights Switch On**

- It was resolved that the donations received would go back into the Events Budget for further activities.
- Councillors noted the evaluation report and the thanks given, by the Clerk, to those who assisted.

### **2025/6 Budget**

It was resolved that the presented, proposed 2025/6 budget be approved and that the precept would be £140,000.

### **Policy on using peat-free compost**

It was resolved that the request from the Climate Emergency Team at Pendle Borough Council asking the Parish Council to consider adopting a policy that states all planting should be done using peat-free compost was approved.

### **Planning Applications**

**APPLICATION: 24/0828/FUL.** PROPOSAL: Full: Erection of 4 no. detached houses and associated works. AT: Land To The South Of Green Meadow Trawden. Although the Clerk requested an extension to make comment on this application, it was presented to Colne and District Committee recently, where it was refused. Councillors felt that no comment was required.

- Councillors approved the comments submitted for the planning application, as below:

**Application 24/0839/HHO.** PROPOSAL: Full: Erection of a two-storey side extension. AT: Stone House Dean Street Trawden Lancashire BB8 8RN **Response submitted:** The Parish Council has serious concerns over the number of off-road parking spaces given the application to increase the size of house from 3 to 4 bedrooms. The Highways Authority confirms that the Borough Council's Parking Standards require 3 parking spaces for 4 bedrooms. The Neighbourhood Plan proposes 4 spaces for 4 bedrooms. The Highways Authority Report states that the hard standing can accommodate 2 vehicles in addition to the (partially built, planning approved) garage and does not object on that basis. This is not correct.

The site plan shows the boundary of the property stretching straight back along the front of the adjoining semi to the boundary with the next property, No. 2 Dean Street. This area consists of hard standing with a raised pathway leading to the doors of each of the two semi-detached properties. What is not shown on the plan or described in the supporting statements, but what can be seen on site and from above (Google Earth view attached), is that there is an access for the adjoining property across this hard standing. They have a garage and a parking space behind their house which can only be accessed across the area of hard standing.

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Given that access requirement, and the need to manoeuvre any vehicle entering or leaving the new garage (which is at right angles to the road) and exiting onto the road forwards, there is in reality only parking space for one car for the applicant property in addition to the new garage. This does not comply with the Borough Parking Standard nor with the Neighbourhood Plan.

Dean Street is currently very well-used by cars and pedestrians. There is planning permission for further development on Dean Street which will increase traffic further. In particular, Trawden Forest Primary School is at the top of the street and attracts considerable vehicle movement and parking, making it virtually impassible at peak times. Increasing the house size, and therefore increasing on-street parking demand, particularly at or near the junction, is a matter of grave concern to the Parish Council.

The materials for this garage appear in keeping with the construction of the existing house.

The condition of garage use as garage only and time limits on construction access should be maintained as recommended by the Highway Authority.

Although the proposed windows are to match the property, windows and doors should be wooden, as per the Conservation Area status.

### Correspondence

- Councillors noted that Christmas cards from Lancashire County Council and the Mayor of Pendle had been received.

### Councillors noted the items below:

- **Recreation Ground** - The next meeting regarding management of the Recreation Ground is to take place on 10<sup>th</sup> February 2025.
- **Tree Inspection Works Required** - The Clerk has contacted the two businesses who quoted for these works. Works have been ordered and will carried out in January.
- **Pendle Local Plan Consultation** - Cllr Osborne has responded to the Local Plan Consultation. Copy of response issued to all Councillors in December.
- **BT Openreach Wayleave** - The Clerk has completed and returned the Wayleave. Payment received.
- **RoPSA Playground Inspections** - The Clerk has reserved two spaces on this course which will be held in February 2025. Laneshaw Bridge Parish Council have been invoiced for half the cost of the Lengthsman's course.
- **Lancashire County Council Biodiversity Grant** - The Clerk is waiting for the proposal from the Chair of Friends of Ball Grove.

### Finance

- Councillors noted the up-to-date budget situation at the end of the third quarter.
- It was resolved that the following payments be made:

Clerk's expenses - Mileage	£37.05
John Dransfield – new wire and kit for Wycoller Christmas Lights (paid)	£54.78
British Gas – Gas at Ball Grove (paid DD)	£100.11
Community Centre Trust – Sponsorship of October event (paid)	£60
Community Centre Trust – Office electricity charges (paid)	£11.22
Trawden Community Shop – Batteries (Paid)	£3.96
Amazon – small torches for Torchlight Parade (paid)	£26.23
Pendle Borough Council – replacement of Climbing Rope (paid)	£342.10
Farnworth Rose Solicitors – First payment towards Recreation Ground fees (paid)	£250
Colne Town Council – RoSPA Playground Inspection Courses (+ VAT)	£720
Leo Brightley – Victorian Toilet works and sweeping of Ball Grove car park, cleaning bus shelters	£286

## **PART 2**

To resolve to move into closed session in accordance with the Public Bodies (Admission to Meetings) Act 1960 due to the confidential nature of the business to be discussed in relation to the following matters:

It was resolved the Clerk would request feasibility studies and design concepts from both parties interested in taking on the project for the building at Ball Grove.

**Meeting closed 8.30pm**

Next meeting Monday 3<sup>rd</sup> February 2025 - commencing at 7.00pm at Trawden Forest Community Centre, Church Street.

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