



Minutes of the Meeting held on Monday 13th May 2024

Meeting started 7.00pm

Present

Chairman Barry Hodgson

Clerk Adele Waddington

Councillor Eleanor Jolley

Councillor Ann Holmes

Councillor David Barritt

Councillor Mark Watts

Councillor Philippa Osborne

Councillor Malcolm Pate

Also in attendance: County Councillor Jenny Purcell, Borough Councillor Sarah Cockburn-Price

Apologies accepted from: Councillor Andrea Beswick, Councillor Jonathan Wiggins

Minutes - It was resolved that the Minutes of the Meeting held on the 8th April 2024 be signed by the Chairman as a true and accurate record.

Declaration of Interest – None

County Councillors Report

- The Clerk has still not received any information from Lancashire County Council on the meeting regarding proposed double yellow lines at Hollin Hall, or the issues identified with poor parking at the Church corner and the egress of Boulsworth Drive. Cllr Purcell has been in contact with Lancashire County Council regarding all outstanding issues and is waiting for a response.
- The Clerk has not received any updates on the request from the Parish Council for Lancashire County Council to open an area at Trawden Road for additional parking. Cllr Purcell has been in contact with Lancashire County Council as there has been no movement on this as yet.
- Cllr Purcell has received an email from Mr Chipchase at Parson Lee Farm, and will respond direct.
- Cllr S Cockburn-Price has raised the issue of Lancashire County Council only repairing issues when they are becoming a real problem. Cllr Purcell will bring this up with them.

Borough Councillors Update/ Colne and District Committee

- Cllr S Cockburn-Price reported that the planning application for Peter Laithe Farm had been refused.
- There has been a resolution for a complainant at Cotton Tree regarding a willow tree. It has been removed.
- Cllr Osborne asked Cllr S Cockburn-Price if there was anything that could be done regarding the transfer of the Recreation Ground, as there has still been no progress. This will be pursued.
- The Parish Council congratulated Cllr S Cockburn-Price on being re-elected as Borough Councillor.

Community Centre Trustees update

- The Chair of Trustees advised that the visit of The Princess Royal, Princess Anne was a huge success, the groundworks to install paths around the library to the cabins at the rear will commence very soon; there have been delays due to the bad weather. The white lines are to be re-painted in the car park and a further grant has been paid to Trawden Show.

Residents Issues – No residents attended the meeting.

Trawden in Bloom

- Budget figures noted. Cllr Barrit will ensure a meeting is called soon with the group.
- Councillors noted that the Clerk has ordered the compost for the group and it is stored for them to take as required.

Clerks update

- Councillors noted the Clerks Report.

Ball Grove

- Councillors agreed to all items on the Grot Spot report. The Clerk to breakdown into sections of Handyman work, Friends of Ball Grove work and Parish Council responsibilities and present at the next meeting.
- Councillors felt that the decision regarding the final use of the room couldn't be made at this meeting. Further information is needed before firm decisions can be made. The sub-committee will meet and discuss.
- Councillors noted that the electrician has been advised that they have been awarded the contract for works on the building at Ball Grove.
- The sub-committee will meet to see how the questions raised by the Clerk about location of sockets, choice of lights etc can be moved forward.
- Councillors noted that the windows are on order.
- Councillors noted that the Green Flag inspection has taken place.
- It was resolved that the café lease would be looked at imminently. The Clerk to send a copy to Cllr Jolley for further discussion.
- Councillors noted the Friends of Ball Grove minutes and progress report.
- Councillors noted that the damp issues are being investigated by the café tenant who has had her extractor fan repaired.
- It was resolved that report sent by Friends of Ball Grove will be looked at again when the decision regarding Green Flag is determined later in the year.
- The list of recommended repairs to the Park was considered and the majority of them had been identified on the Grot Spot walk. The Clerk to respond to Friends of Ball Grove stating that the fence on the small wall at the playground would be very expensive and not particularly attractive, so will not be going ahead with this.
- It was resolved that, until the final use of the room was determined, the gas works should be put on hold. The Clerk to advise those who had tendered for this project.

Launch event for NHP

- Cllr Osborne to create posters and social media posts for the re-launch of the Neighbourhood Plan. The Clerk to create contact forms for those interested in joining the sub-committee for the addition of Environmental and Design Policies. Event to take place on 22nd May 2024, in the library. Cllr's Jolley and Osborne confirmed their attendance.

Map of the Parish - ongoing.

Lanehouse Lane Playground

It was noted that screening has been received by the resident, but they advise they would like something different, so will order and pay for an alternative.

Garages and rear of Cotton Tree Lane

It was resolved that the Clerk would place the order for the removal of the asbestos between garages at the end of Lambeth Street.

02/2024

Policies

Due to the new Financial Regulations template from the National Association of Local Councils now being available, it was resolved that the Clerk will work on this document for presentation at the June meeting.

Request for a new litter bin

It was resolved that the Clerk would get the cost of installing a new bin, which will be discussed at the next available meeting.

Portrait of His Majesty, King Charles III

It was resolved that the portrait received would be gifted to the Community Centre Trustees for display in the Centre.

Beat the Street

It was resolved that Trawden Forest Parish Council would not partake in this project. It is very expensive for just one year of activity.

Request for a poetry plaque for the War Memorial

It was resolved that, as the poem was not War related or a dedication to the fallen, this project would not go ahead.

Bus Terminus – Lanehouse Lane

It was resolved that the contract be awarded to Dalestone Paving. The Clerk will request a sample picture of the stone to be used.

Planning Applications

24/0253/HHO PROPOSAL: Full: Erection of a single storey rear extension to form an office. AT: Stunstead Croft Stunstead Road Trawden. It was resolved that the comments of the Council are: Councillors have no objections to the proposals within this application.

Correspondence

- Councillors noted response received from Lancashire County Council regarding parking charges at Wycoller Country Park and the Clerk will ask whether it is possible for revenue to be diverted to repair of the aisled barn.
- Aisled Barn at Wycoller – Councillors noted that there have been no updates.
- Lancashire County Council – Councillors noted the update received regarding the outstanding repair issues.
- Lancashire County Council - Councillors note the response received regarding the holes in the wall at Skipton Road. The Clerk to forward to CCLr Purcell.
- Repairs to Public Rights of Way – Councillors noted the report received from Pendle Borough Council detailing the repairs carried out to the Public Rights of Way within our Parish. The Clerk to thank the Footpath's Officer.
- Councillors noted that the owner of Parson Lee Farm has appealed his refused planning application.
- Parish Council Vacancy- Councillors noted that there have been no firm applications for the current vacancy; it will be re-advertised.

Finance

- It was resolved that the Parish Council insurer will be Zurich Municipal.
- Councillors noted that the VAT refund had been received.
- Councillors noted that the first precept payment had been received.

03/2024

It was resolved that the following payments be made:

Clerk's expenses - Mileage	£31.85
Lengthsman hours for April	£688.50
Lancashire Association of Local Councils annual subscription	£521.26
Andrew Crawshaw – Grass Cutting Contract	£350
Reimbursement to A Crawshaw for weed spraying chemicals	£210.97
Mileage allowance B Robinson Trawden in Bloom Training	£45.90
Annual Enhanced Countryside Services (+VAT)	£2157
Annual Parish Council Insurance	£1154.86
Pendle Borough Council – Work in partnership with Friends of Ball Grove	£100
Community Centre Trustees – Electricity for office (+ VAT) paid	£13.51
Colin Braithwaite Excavators Ltd (Trawden Road bus shelter) + VAT (Paid)	£2410
Contribution to the replacement plaque at Recreation Ground (paid)	£204.60
Whitesides Tree Care – removal of tree at allotments (paid)	£400
SEFE Gas – gas supplied at Ball Grove (paid)	£175.40

Meeting closed 9.05pm.

Next meeting Monday 3rd June 2024 - commencing at 7.00pm at Trawden Forest Community Centre, Church Street.

04/2024