



## **Minutes of the Meeting held on Monday 3<sup>rd</sup> March 2025**

### **Present**

Clerk Adele Waddington  
Councillor Andrea Beswick  
Councillor Mark Watts

Chairman Barry Hodgson  
Councillor Jonathan Wiggins  
Councillor Ann Holmes

Councillor David Barritt  
Councillor Philippa Osborne  
Councillor Eleanor Jolley

**Also in attendance:** County Councillor Jenny Purcell, Borough Councillor Sarah Cockburn-Price, Jane Pratt

**Apologies accepted from:** Councillor Lester Spencer.

**Minutes** - It was resolved that the Minutes of the Meeting held on the 3<sup>rd</sup> February 2025 be signed by the Chairman as a true and accurate record.

**Declaration of Interest** – None

### **County Councillors Report**

CCllr Purcell will chase Lancashire County Council for updates on the Aisled Barn at Wycoller, the proposed implementation of a 20mph zone and parking restrictions at the top of Church Street and at strategic points from there to Hollin Hall.

Councillors noted that the Clerk has cross-referenced the map of grit bins, sent by Lancashire County Council to a list supplied by Cllr Hodgson, and all of the bins owned by Lancashire County Council are on the Love Clean Streets app. Any that do not appear on the app are privately owned and it is the responsibility of residents to fill them.

CCllr Purcell advised that she has been in contact with Lancashire County Council regarding the proposed closure of Cotton Tree Lane in June/July. No firm decisions have been made as yet, but the diversion route is not acceptable. It was resolved that the Clerk write to both Cadent Gas and Lancashire County Council asking to be kept up-to-date with any details on this issue as we have residents who are reliant on the bus service and businesses who would not be able to operate, should the road be closed. Any up-to-date maps on which parts of the road would potentially be closed and the diversion route are also to be requested.

### **Borough Councillors Update/ Colne and District Committee**

Cllr S Cockburn-Price advised that the planning application for Stone House, Dean Street is to be discussed at the Colne and District Committee meeting, on Thursday. Councillor Holmes to attend.

Cllr S Cockburn-Price advised that the budget meeting has been held at Pendle Borough Council and they have committed to spending more, in Pendle, within the next year. The Parish Council are in a good position as we have taken ownership of our assets.

Cllr S Cockburn-Price advised that she had been made aware of trees being cut down at the ELE site at Cotton Tree. This has been investigated.

### **Community Centre Trustees update**

Councillors noted the report sent by the Chair of Trustees which included that there is no update on the Post Office service, the Charity AGM is taking place at 6.30pm on 7<sup>th</sup> March and that they are very concerned about the potential closure of Cotton Tree Lane.

**Residents Issues** - No residents attended the meeting

### **Trawden in Bloom**

- Budget figures noted.
- It was resolved that the Clerk would complete the entry form for North West in Bloom for 2025 and pay the £95 fee.
- Councillors noted that new hi-vis vests have been ordered. Cllr Osborne asked Cllr Barritt to remind the group that they are not permitted to make capital expenditure without prior authorisation from the Parish Council.

### **Ball Grove**

- Councillors noted that the new dog fouling bin has been installed and the Clerk awaits the invoice.
- Councillors noted that the defibrillator is due to be installed very soon.
- Councillors noted that the purchase order has been raised for the tree inspection which will be carried out by Bowland Tree Consultancy.
- Councillors noted that the invoice for the wild flower area has been received and paid. The Clerk advised works have been completed.
- With regards to the Party in the Park and queries raised, Councillors asked the Clerk to confirm that any additional waste that would need collecting will be at the organisers cost, the park will be inspected prior to the event and again following it. Any remedial works that would need to be completed will be at the organisers expense. Councillors asked for a copy of the Waste Management Plan. A copy of the Public Liability, temporary event licence and music licence need to be forwarded to the Clerk. The organisers need to confirm to the Clerk that they have checked that each trade stand has their own public liability insurance and risk assessment. Councillors also asked how vehicles will access the site to deliver their goods to their stands.
- It was resolved the Cllr Jolley will undertake an assessment of the signage at Ball Grove so that over-stickers can be put on to change the Pendle Borough Council logo to the Parish Council's, where needed.
- Councillors noted that Leo Brightley has completed the repair works to the wall in the disabled parking area near to the café. Councillors remarked that he had done a good job with this.
- Councillors noted that the Clerk has met with a representative from Burnley and Pendle Angling Association as they have requested an area to store fishing equipment for a new youth initiative. They are happy with using old men's toilet area.

### **Updating the Neighbourhood Plan**

Cllr Osborne and the Clerk have met with the two consultants and Cllr Osborne gave a verbal update. Information on both proposals will be presented at the April meeting, for a decision. The re-launch of the Neighbourhood Plan is due to take place on 16<sup>th</sup> April 2025.

### **Diversion of Public Footpath FP1307035**

It was resolved that Councillors had no objections to the diversion of footpath 1307035 at Cemetery Lodge.

### **Allotment request**

It was resolved that the Parish Council would not supply a skip so that a new tenant can dispose of debris from his allotment.

### **Land at Trawden Road**

It was resolved that the Parish Council would prepare a pre-planning application for the use of the land at the end of Trawden Road for additional parking. Cllr Watts to do look at preparing some outline plans.

### **War Memorial**

It was resolved that the Council will arrange to have the War Memorial professionally cleaned. The Clerk to ask Foulridge Parish Council who cleaned theirs and how much it cost them. Councillors gave delegated authority to the Clerk to go ahead and get this organised up to a cost of £500.

## VE Day

It was resolved that the newly cleaned War Memorial will be unveiled on VE DAY and that the Clerk should order a flag for the pole outside the library and shop. Councillors also wondered whether the craft group would be making a new post box topper and hoped that the charity would be erecting bunting.

## Planning Applications

**APPLICATION: 25/0093/FUL.** PROPOSAL: Full: Erection of a replacement garage. AT: New Nichol House Farm Colne Road Trawden. It was resolved that the comments would be submitted: The Parish Council would like to see the justification as to why the garage needs to be significantly larger than the current one. Its appearance resembles more of an industrial building rather than domestic, as per details in the plan. Councillors would like to see an analysis by Growth Lancashire, as it is in close proximity to listed buildings.

**APPLICATION: 25/0112/TCA.** PROPOSAL: T1 - Sorbus – Remove; T2 - Larch – Remove; T3 - Scots Pine – Remove; T4 - Sorbus – Remove; T5 - Copper Beech - Prune back and crown lift. AT: 39 Lane Top Winewall Lancashire. It was resolved that the comments would be submitted: Councillors have no objections to the proposals within this application.

**APPLICATION: 25/0126/TCA** PROPOSAL: Works to trees within a conservation area. AT: New Laithe Cottage New Row Winewall. It was resolved that the comments would be submitted: Councillors have no objections to the proposals within this application.

## Correspondence

- Councillors noted that the Clerk has received a report that BT Openreach has damaged an area at Wellhead. They advise they will rectify the damage.
- It was resolved that the Council would support the campaign by the Electrical Safety Plus charity that is raising awareness and campaigning for safety improvements of safe storage of lithium-ion batteries and asked for posters to promote this.

## Councillors noted the items below:

- Recreation Ground** – Councillors noted that the meeting was cancelled as documentation has not yet been received on this.
- Tree Inspection Works Required** – Councillors noted that all works have now been completed.
- RoSPA Playground Inspections** – Councillors noted that the Clerk and Lengthsman had passed the course and congratulated them.

## Finance

- Councillors noted that Steven Wilcock is happy to conduct the year end internal audit again this year.
- It was resolved that the following payments be made:

Clerk's expenses - Mileage	£15.60
Andrew Crawshaw, Lengthsman Hours	£280.50
North West in Bloom Entry (pending approval at meeting)	£95
British Gas – Electricity at Ball Grove (paid DD)	£347.68
British Gas – Gas at Ball Grove (paid DD)	£89.13
Community Centre Trust – Office electricity charges Jan (+ VAT paid)	£27.45
Community Centre Trust – Office electricity charges Dec (+ VAT paid)	£22.38
<u>Ipower</u> North West Ltd – replacement lights on Christmas Star (+VAT) paid))	£186
Ace Home Services – Christmas Stars erection and removal (paid)	£240
Northern Forestry and Arb – tree works in the Parish (+ VAT. Paid)	£4900
Pendle Borough Council – works to wild flower bed at Ball Grove (+VAT, Paid)	£300
Pendle Borough Council – installation of litter bin near Harambee Surgery (+VAT, Paid)	£326.12
Leo Brightley – repairs to wall at Ball Grove disabled car park area (paid)	£638

**PART 2**

It was resolved that the Clerk respond to the Solicitor with amendments to the proposals for the renewal of the café lease.

**Meeting closed 9pm**

Next meeting Monday 7<sup>th</sup> April 2025 - commencing at 7.00pm at Trawden Forest Community Centre, Church Street.

**44/2024**