



Minutes of the Meeting held on Monday 2nd December 2024

The Clerk opened the meeting at 7.00pm

Present

Clerk Adele Waddington

Chairman Barry Hodgson

Councillor David Barritt

Councillor Andrea Beswick

Councillor Jonathan Wiggins

Councillor Lester Spencer

Councillor Philippa Osborne

Councillor Mark Watts

Also in attendance: County Councillor Jenny Purcell, Borough Councillor Sarah Cockburn-Price

Apologies accepted from: Councillor Ann Holmes, Councillor Malcolm Pate

Minutes - It was resolved that the Minutes of the Meeting held on the 2nd November 2024 be signed by the Chairman as a true and accurate record.

Declaration of Interest – None

County Councillors Report

- Councillors noted the response from Lancashire County Council regarding the trough at Gladstone Terrace and walls at Coal Pit Lane. Cllr S Cockburn-Price raised her concerns regarding the trough as, although works have been done on tree roots, it appears to be still leaking.
- The wall at Spring Garden Villas has now been repaired.
- The Clerk still awaits responses regarding the request to use land at Trawden Road for parking and the update regarding the Aisled Barn at Wycoller.
- Cllr S Cockburn-Price raised her concerns regarding the trough at Gladstone Terrace. Although works have been done on tree roots, it appears to be still leaking.
- Cllr Hodgson requested a meeting with Officers from Lancashire County Council regarding the ongoing issues with water not draining properly on Burnley Road. Cllr Purcell to request this meeting.

Borough Councillors Update/ Colne and District Committee

- Cllr S Cockburn-Price made some suggestions for Councillors to consider adding to the budget.
- Cllr S Cockburn-Price has responded to the consultation regarding the Pendle Local Plan, on behalf of Colne Town Council and gave advice on what the Parish Council should be looking at, when we respond.
- Cllr S Cockburn-Price offered to pay for half of the cost of a new dog bin at Ball Grove. The Clerk to apply to Colne and District Committee for the funding.
- Cllr S Cockburn Price advised that the planning application for the balcony at 1 Hollin Hall is back at Colne and District Committee meeting this week.

Community Centre Trustees update

Councillors noted the update received from the Chair of Trustees which included: emergency lighting around the cabins and down the side of the library has now been fitted; trustees are still investigating options for the Post Office through the MP and Plunkett UK but in the meantime it is business as usual until February; the 500 club has been launched; they are hoping the library booking out system will be fully operational by January; they will once again be offering small grants of up to £300 to local organisations through our Community Fund; the latest village newsletter has been printed and will be distributed over the next couple of weeks; a New Year's Eve party will be held at the Community Centre, £7.50 including music and a finger buffet. All welcome

Residents Issues - No residents attended the meeting

30/2024

Trawden in Bloom

- Budget figures noted.

Ball Grove

- Councillors noted that the Clerk has ordered the six fruit trees for a community orchard so they can be planted with the trees from Woodland Trust. It was resolved that the planting would be done on 14th December at 10.30am. Meet at Winewall end car park.
- It was resolved that no bollards would be installed yet. The Clerk to purchase a new 'No Parking' sign and have it installed in a prominent place near to the edge of the access to where we are discouraging visitors to park.
- It was resolved that the ramp from the top car park be monitored and this subject be revisited in six months unless there is significant deterioration in this time.
- The Clerk thanked the Councillors who covered the consultation sessions on 26th November. Cllr's Wiggins and Holmes to cover the sessions on 14th December. Cllr Osborne expressed her dismay that Councillors from the Ball Grove Management Committee did not attend the meeting scheduled by the Clerk and she feels that those who are on specific Management Groups should support the meetings and action points from these. Cllr Osborne thanked the Clerk for attending this meeting on behalf of the Parish Council and for organising and executing the current consultation.
- Councillors noted that, and thanked the Clerk for renegotiated the electricity energy tariff that will save around £1500 per year.
- It was resolved that the café tenant be permitted to hold a Party in the Park on 7th June 2025.
- Councillors noted that the car park barrier at Winewall end car park has been repaired.
- Cllr Osborne thanked the Clerk for investigating the signage on the Keighley Road car park, and it was resolved that the signage is sufficient.
- It was resolved that the Clerk apply to Colne and District Committee for half of the funding to replace the broken dog bin, then place the order.
- It was resolved that the Clerk should write to Neil Watson to request that Ball Grove can be added to the list of places in receipt of Biodiversity Net Gain from housing developments.

Updating the Neighbourhood Plan

It was resolved that the first meeting of the new working group be held in February 2025.

Christmas Lights Switch On

Cllr Barritt and the Clerk have risk assessed the Tram Tracks and the parade will go-ahead. Cllr's Beswick and Holmes, Mrs Barritt and Alfie Smith will serve in the kitchen; Cllrs Wiggins, Hodgson, Barritt and Watts will support the Clerk with the parade.

Remembrance Day

Councillors thanked the Clerk for arranging another successful parade.

2025/6 Budget

It was resolved that the proposed 2025/6 budget be approved.

Tree Inspection

It was resolved that Northern Forestry and Arb be awarded the contract to carry out works as identified in the recent inspection.

Lancashire County Council Biodiversity Grant

It was resolved that the grant received would be spent on the area to the side of Riverside Cottage on Ball Grove Park.

Grot Spot Walk

The outstanding issue is being investigated by Pendle Borough Council.

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Issue Raised on Behalf of a Resident

Cllr Spencer asked whether a resident is permitted to install a bollard, on their property, to stop vehicles driving on this section. It was resolved that the resident can do this, but the bollard must be Conservation Area Status compliant.

Pendle Local Plan Consultation

It was resolved that Cllr Osborne would create a response to this consultation.

Recreation Ground Transfer

The next meeting is to be held in February 2025. The Clerk updated Councillors that the solicitor has received some documentation regarding this and it will be forwarded in due course.

Primary School Swimming.

It was resolved that the Parish Council would continue to reimburse parents/carers from Trawden Forest Primary School for swimming, during school holidays, upon production of a receipt, child's details, bank details and name on the account.

BT Openreach Wayleave

It was resolved that the Parish Council agrees to the content of the Wayleave.

RoSPA Playground Inspections

It was resolved that the Clerk and Lengthsman would attend this course in February 2025. Laneshaw Bridge Parish Council have agreed to fund half of the Lengthsman's course as he also inspects their playground.

Planning Applications

APPLICATION: 24/0786/FUL. PROPOSAL: Full: Conversion of a domestic garage into a residential annex. AT: Becks House Wycoller Road Trawden. Response: Trawden Forest Parish Councillors have no objections to the proposals within this application.

APPLICATION: 24/0778/FUL. PROPOSAL: Full: Extension to existing fuel store and bin store and the creation of new bike racks. AT: Trawden Community Centre Church Street Trawden. Response: Trawden Forest Parish Councillors have no objections to the proposals within this application.

Correspondence

- Councillors noted that the donation to Mountain Rescue has been received and they send a thank you.
- Councillors noted that the Wardens of St Mary's Church thank the Clerk for organising the road closure for the Remembrance Day Parade and they also thank the marshals for ensuring everyone was safe on the day.
- Councillors noted that the Wardens of St Mary's Church thank the Lengthsman for cleaning the Church path.
- **Councillors noted the items below:**
- Tram Track Planting – Councillors thanked Cllr Barritt for planting the bulbs.
- Lengthsman Contract – Councillors noted that the Clerk has undertaken the annual review with the Lengthsman and he is happy to continue with his contract for a further 12 months.

Finance

- Councillors noted that a new savings account has been opened with Unity Trust Bank. The clerk has started to transfer money into this account.
- It was resolved that the following payments be made:

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Clerk's expenses - Mileage	£23.40
Lengthsman hours for November	£340
Reimbursement to A Crawshaw for cleaning chemicals	£24
Patrick Patten – repair to barrier at Ball Grove (paid)	£250
Clerks eye test reimbursement (paid)	£25
<u>Mandeleigh Plants (Paid) Inc VAT</u>	£32.90

Part 1 of the meeting closed 8.20pm.

PART 2

To resolve to move into closed session in accordance with the Public Bodies (Admission to Meetings) Act 1960 due to the confidential nature of the business to be discussed in relation to the following matters:

- It was resolved that Pendle Borough Council be awarded the contract for grounds maintenance at Ball Grove following the tender process.
- It was resolved that the proposals in the Clerks annual appraisal be approved. Councillors will work harder to engage with the Clerk and respond to queries in a timely manner.
- It was resolved that the two businesses regarding works at the building at Ball Grove be invited to a separate meeting.

Full meeting closed 9.20pm

Next meeting Monday 13th January 2025 - commencing at 7.00pm at Trawden Forest Community Centre, Church Street.

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